



**Job:** Wednesday Night Child Care Team Member

**Summary:**

Responsibilities of a Wednesday night childcare provider on staff at Vintage City Church include providing childcare for Wednesday Night's, and other Vintage related events. Safety and security of children should be the top priority for a Vintage Kids Childcare Team Member.

**Specific Roles:**

- Keep children away from potential harm and do everything in your power to ensure their safety
- Follow all Vintage Kids and Vintage City Church Policies and Procedures
- Always sanitize toys after each event
- Create an uplifting environment for the children by being positive and patient
- Keep a watchful and attentive eye on all children

Schedules will be determined as needed and by the demands of Vintage City Church. If you have questions regarding how often you will be scheduled or have scheduling requests, please contact the Vintage Administrative Assistant.

If you become sick or need someone to cover your shift for any other reason, you must call, as well as text/email to your supervisor to explain the reason.

**Other Responsibilities from Operation Department:**

The Operations department may add and request other deployments as projects & needs arise. These additional deployments will be paid at the regular hourly rate.

**What is the pay?**

Non-Benefited Hourly position. Payroll is distributed every other Friday, (26 pay periods).

**Who does this role report to?**

The Operations department reports directly to the Senior Associate Pastor.

**Pay Rate:** \$12/hr

*Agreement to take this position within Vintage City Church and I have read the Employee Policy Handbook*

Employee Signature \_\_\_\_\_

Date: \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date: \_\_\_\_\_